

Prineville Lake Acres - Unit 1 - Special Road District (PLA1-SRD)

Minutes for April 24, 2022 Regular & Budget Meetings

Meeting Location: 7600 SE Walther Loop, Prineville

Mailing Address: PLA1-SRD, 14344 SE Sharps Street, Prineville, OR 97754

Phone: (541) 777-4867 (Cell) / Email: Pvillelakeacres1@gmail.com / Website: www.pla1srd.com

Facebook: Prineville Lake Acres - Unit 1 - Special Road District

BUDGET MEETING

Debbie Kowalski called the Budget meeting to order at 3:00 p.m.

BOARD MEMBERS PRESENT:

Board Position #1 - Debbie Kowalski - President

Board Position #2 - Dan Trump - Treasurer

Board Position #3 - Nicki Mayhead / Secretary - Absent (**Missed 3 consecutive regular meetings**)

Dan Trump commented that our secretary has missed 3 consecutive meetings.

According to the PLA1-SRD, the By-Laws state the following applies:

PLA1-SRD BY-LAWS: Article V, Resignation and/or Removal of Board of Directors:

- A.) Declare the office of a member of the board of Directors to be vacant, in the event such member shall be absent from (3) consecutive regular meetings of the board of Directors.
- B.) Any Board of Directors may be removed from the office with or without cause by the board. Any Director may resign at any time by giving a written notice to the board, President and the Secretary, plus written notice to the Crook County Court. Such resignation shall take effect on the date of receipt of such notice, or at any time specified therein, and unless specified therein, the acceptance of such resignation shall not be necessary to make effective.

The PLA1-SRD needs a secretary that can attend regular and special meetings in a timely manner.

CITIZENS PRESENT:

David Chamberlain

Todd Deardorff

Suzi Flack

Brook Coshow

Gardner Jeffrey

Prineville Lake Acres – Unit 1 – Special Road District (PLA1-SRD)

Treasurer Dan Trump presented his report for the PLA1-SRD 2022-2023 Fiscal Year Budget. There was discussion regarding the budget. There was no approval of the proposed budget. The next Budget meeting will be held on June 28, 2022 at 6:00 p.m. An additional meeting may need to be held prior to final adoption of the new budget.

MOTION was made by Debbie Kowalski to close the “Budget” meeting at 3:35 p.m. Seconded by Dan Trump. The motion passed by a majority vote. 2/0

“REGULAR MEETING”

Debbie Kowalski called the regular meeting to order at 3:35 pm.

MINUTES: Debbie Kowalski submitted the March 27, 2022, meeting minutes for review.

MOTION: *A motion was made by Dan Trump to approve the March 27, 2022, meeting minutes as submitted. Seconded by Debbie Kowalski. The motion passed by a majority vote: Yay 2 / Nay 0*

TREASURER REPORT: Dan Trump submitted the APRIL Treasurer’s Reports for review. There was discussion regarding the Treasurer’s Report. The report is \$100 off. Dan would submit the April and May Treasurer’s Reports at the June 2022 meeting after he has had time to locate the \$100 difference.

EXPENSES SUBMITTED

MOTION: *A motion was made by Debbie Kowalski to approve the expenses for the Posie Shop for \$41.90 and the Website expense of \$267.50. Treasurer’s Reports as submitted. Seconded by Dan Trump. The motion passed by a majority vote: Yay 2 / Nay 0*

REIMBURSEMENT EXPENSES SUBMITTED

MOTION: Dan Trump made a **MOTION** to pay the following expenses for reimbursement:

- \$59.56 to Debbie Kowalski (office supplies)
- \$43.47 to David Chamberlain (bolts for grader & sign maintenance)

The motion was Seconded by Debbie Kowalski. The motion passed by a majority vote. 2/0

Prineville Lake Acres – Unit 1 – Special Road District (PLA1-SRD)

BOTTLE & CAN DRIVE: Todd Deardorff reported that as of this meeting \$4,556 has been collected since September 2021. No Cash Donations were submitted for this month.

WRITTEN / EMAIL CORRESPONDENCE / PHONE MESSAGES

- 1) Email: David Edwards requested an update on the paving of Remington Road. Dan Trump returned a response to David.
- 2) Email: Lealand Sherman emailed for an update, but when the email was returned to him, it was full. Dan Trump returned his call on April 18, 2022.
- 3) Email: Anthony Scaff wanted an update on Remington Road paving project.

OLD BUSINESS

- 1) Update: **GRADER MAINTENANCE / TRAINING**
 - a. Dan Trump commented there would be a training day with the grader with David, Todd, Kelly and Leland (Volunteer Grader Operators).
 - b. **GIFT CARD:** There was discussion on the number of years that Leland Sherman has volunteered his time maintaining the roadways with the grader for many years.

MOTION: Debbie Kowalski make a motion to purchase a gift card in the amount of \$300. Dan Trump seconded the motion. The motion passed by a majority vote: Ayes 2/ Nay 0

- 2) Update: Water Truck
 - a. David Chamberlain gave an update on potential buyers.
- 3) Update: Street Signs
 - a. There was discussion about missing street signs.
- 4) Update: **FLAP Program (Oregon Federal Lands Access Program) Remington Road**
 - a. Debbie Kowalski gave an update on the grant application. The “FLAP Grant” application has been submitted; however, we won’t hear anything until 2023 or 2024. If we are approved, this grant would allow us to pave “all” of Remington Road from Davis Loop all the way up to the cattle guard at the BLM entrance.

Prineville Lake Acres – Unit 1 – Special Road District (PLA1-SRD)

- b. There was discussion regarding the SMAF estimates for Remington Road improvements; dated April 22, 2022. See attached sheet. After discussion, it was decided not to proceed with either of the projects due to high cost. Instead, the volunteer grader operators would attempt to remove the chip seal with the grader to save money for paving later. A test would be done on Remington Road between Beretta Way and Ruger Road first. If it went okay, would proceed to remove chip seal between Ruger Road and Davis Loop on Remington Road.
- 5) Updated: Facebook Page**
 - a. If you have not signed up yet. Please sign up for notices and announcements. Search for “Prineville Lake Acres – Unit 1 – Special Road District.”
- 6) Update: The annual PLA1-SRD Potluck / BBQ / Road Cleanup has been scheduled for May 14, 2022.**
- 7) Update: Remington Road** – A property owner (Terry New) said that she believes one of her corners of their property is located within the right-of-way / roadway on Remington Road. There was discussion regarding this corner. The property owner was directed to hire a surveyor to determine if the corner is indeed located within the roadway / right-of-way. If it is indeed located in the roadway / right-of-way, the board would need time to determine the cost to widen the roadway, plus any other issues that need to be dealt with, such as tree removal, culvert extension, etc.

NEW BUSINESS

- 1) Oregon Department of Forestry, Prineville Office, Contact Cody at 541-447-5658**

If PLA1-SRD property owners are interested in assistance in removing Juniper Trees, this is a program to help them reduce their cost. It is a 50/50 share program for the removal of Juniper Trees –Wild Fire Prevention Program.
- 2) There was discussion regarding purchasing STOP/SLOW signs to assist the grader operators with traffic control when working on the roadways.**

MOTION: Dan Trump made a motion to purchase 12 “safety vests” and 2 “Stop/Slow” signs, lease expensive. The motion passed by a majority vote. 2/0
Debbie would follow-up with the purchase.

Prineville Lake Acres - Unit 1 - Special Road District (PLA1-SRD)

CITIZEN COMMENTS

None

A motion was made by Debbie Kowalski to adjourn the meeting at 5:30 p.m. Seconded by Dan Trump. The motion was passed by a majority vote: Yay 2 / Nay 0

Respectfully submitted,

Debbie Kowalski

VOLUNTEER SHEETS

Please make sure to submit your "Volunteer" sheets in **each month**. When anyone "VOLUNTEERS" their time with the PLA1-SRD, you need to fill out a Volunteer Form.

The next meeting would be held on May 24, 2022 at 6:00 p.m.